

# Superintendent - Savannah & Athens, GA

The Superintendent is responsible for large sized commercial project from project kickoff throughout final punch-list closeout. The role will support various teams, including the scheduling and oversight of subcontractors. The Superintendent will be responsible for delivering the project on time and developing and maintaining productive and trusted relationships with the client and related stakeholders.

## Essential Duties and Responsibilities

- Responsible for the safe conduct of personnel and subcontractors to ensure a zero-accident project. Ensure all site personnel meet minimum safety requirements (e.g. training, orientations, tools and equipment)
- Coordinate assigned work with work of different construction professionals, company departments, or other contractors. Oversee the performance and training of project teams and subcontractors.
   Maintain subcontractor relationships
- Manage multiple small to large sized commercial construction projects simultaneously
- Help develop, maintain and enforce schedule, ensure that all project objectives and milestones are met
- Work with estimating, and planning to ensure work complies with drawings, specifications, and schedule, and ensure no scope gap or miss
- Assist in resolving construction problems (e.g., lack of productivity, work interfaces, etc.) as required
- Monitor construction compliance with project safety program requirements; document and ensure corrective measures are implemented
- Assist with project pursuits in evaluation of construction scope(s), assessing appropriate manpower and work sequencing
- Prepare daily activity plans to assure that requisite personnel, equipment and supplies are in place to
  ensure that the following days' work will be conducted in a safe manner with minimal wasted effort
- Ensure that direct reporting employees follow safe work practices and use company guidelines and policies for planning and executing work in a safe manner. Work in a manner to ensure your personal safety and that of fellow employees by following company health and safety guidelines and policies.
- Support close-out process
- Provide timely updates to project team and management
- Complete all required reporting such as daily report, weekly report, and any other report required for meetings
- Perform additional assignments per Project Manager's direction.

#### Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- At least 6 years of experience supporting commercial construction projects as a Superintendent with a General Contractor
- Ability to implement and manage a project schedule
- Ability and desire to train and mentor subordinate field staff
- Safety oriented OSHA 30 preferred
- Cost control, manpower planning and scheduling experience
- Leadership attributes including, but and not limited to organizational and critical thinking skills, the ability to analyze data and trends, professional conduct at all times
- High-stress tolerance; must be able to thrive in a high-pressure environment
- A highly motivated self-starting, autonomous individual who can work independently and set their own priorities, yet also function well as part of the overall team

#### Performance Standards

- Safety Culture: Foster a safety culture by modeling and reinforcing expected jobsite behaviors
- Team Orientation: Communicate in an open, honest, and respectful manner
- High Integrity: Acts with unyielding integrity and honesty in business transactions, promoting company policies and holding self and other employees accountable, keeping promises and commitments
- Ownership Mentality: Assumes responsibility and makes decisions within own level of authority; seeks approval when appropriate
- Good Judgment: Knows when to stand tough and when to be flexible. Sees the big picture and the ramifications of actions
- Versatility: Is open to change. Adjusts positively to changing work priorities and business conditions

### Physical Requirements

- Sit, stand and walk continuously throughout the scheduled workday
- Stand, reach, drive and use fine motor skills frequently throughout the day
- Occasionally bend, kneel, squat and climb throughout the workday
- Lift up to 50 lbs. on occasion
- Work both indoors and outdoors, exposed to all weather conditions and may be in loud environments
- Must work in a manner that will not jeopardize the health and safety of him/herself or others

The above statements reflect the general details necessary to describe the principal functions of the occupation described and shall not be construed as a detailed description of all the work requirements that may be inherent in the occupation.