

<u>Construction Foreman – Savannah & Athens, GA</u>

Position Description

Supervises field operations for a Construction project. The Foreman will directly supervise and coordinate activities of crew and may also engage in the trade work of the employees being supervised.

Responsibilities include, but are not limited to:

- Directly supervising crew.
- Reposts on work to Superintendent.
- Experienced on all types of heavy equipment for dirt and site projects. Ability to operate equipment safely and efficiently.
- Knowledgeable in the areas of dirt work, including excavation, grade work, surveying and final excavating work.
- Reads, understands, and interprets drawings and specifications.
- Coordinates with Estimator/Project Manager to ensure job is being built according to plan.
- Reports on time and with the right materials.
- Monitors the implementations of safety procedures and regulations, provides coaching for improvement.
- Perform other duties as assigned.

Position Requirements **Qualifications:**

- 3+ years of grading experience.
- 3+ years of managing experience.
- Effective verbal and written communication, and advanced computer skills essential.
- Excellent interpersonal and supervisory skills and attributes.
- Able to work independently, while maintaining a high level of accuracy.
- High school diploma or its equivalent is preferred.
- Must be able to pass a drug test and Motor Vehicle Record check with minimal infractions as well as a background check and physical.
- Position requires long periods of standing, walking, climbing, stooping and bending. Position also requires periodic lifting of up to 50 pounds.
- Work environment periodically exposes the employees to high levels of noise, grease, and dust that is typically associated with a construction project.
- Employee regularly works near heavy equipment and moving machinery.

The requirement above is representative of the knowledge, skill, and/or ability required. Georgia DOT project experience preferred.

NOTE: This job description is not intended to be all inclusive. Employee may perform other related duties as required the ongoing needs of the organization.